

Onsite System Monitoring/Maintenance Authorization & System Usage Form



This form is intended for first time customers only and will help us to get an idea of the property, onsite system components and anything pertaining to your wastewater system. This form is also a declaration stating Ace Bobcat & its subcontractors' when needed may enter the property for the purposes of maintaining, monitoring, inspecting, repairing and performing any discussed work on your onsite sewerage system. Filling out this form completely will help us understand your onsite wastewater system better and provide the most efficient process for you.

Current System User Information

Name(s): _____

Mailing Address: _____

Home & Cell Phone Numbers: _____

Email Address(es): _____

Site & Property Identification/Details

Site Address: _____ Lot Size: _____

Parcel Identifier: _____ Building Age: _____

Onsite System Age: _____ Building Size: _____

Bedrooms: _____ Bathrooms: _____

Type of system present. We are aware you may not know this but please indicate if you have any of these listed below:

- | | | |
|---|---|--|
| <input type="checkbox"/> Septic Tank | <input type="checkbox"/> Gravity Dispersal Field | <input type="checkbox"/> Other Components |
| <input type="checkbox"/> RV Dump | <input type="checkbox"/> Pressure Dispersal Field | <input type="checkbox"/> Effluent Pump |
| <input type="checkbox"/> Additional Tanks | <input type="checkbox"/> Air Pump | <input type="checkbox"/> Pre-2005 Installed System |
| <input type="checkbox"/> Treatment Plant | | <input type="checkbox"/> Ultraviolet Treatment |
| <input type="checkbox"/> Pump Tank | | |

Important: Please fill out this form and email it to justin@acebobcat.com this form will be needed before we enter the property.

The information you have provided will affect the work that I do and the time frame it is completed in. Please be sure that all information on this form is complete and accurate. Ace Bobcat Ltd takes no responsibility for the malfunction of this sewerage system as a result of the provision of false or misleading information.

Sewerage System Documents

The following documents are important for me to maintain or properly repair your system. Please provide one copy of each via email or in person. If you do not have them or need assistance obtaining a copy from a municipality or local health authority, please contact me as soon as possible.

- 1) Permit or system filing documents
 - a) Record or certification of sewerage system.
 - b) Sewerage system specifications.
 - c) Operation and maintenance manual.
- 2) Any previous maintenance or inspection reports on the sewerage system.
- 3) Any system drawings, an as-built or even sketches of locations of all components.
- 4) Any document that may impact maintenance on the system.

Sewerage System (Maintenance History)

1) Has the system or any portion of the system been under a maintenance contract with a maintenance provider? If so, please specify.

2) Has there been any previous inspections or maintenance visits to the property? If so, please provide any details below

3) Has the septic tank or septic field ever been cleaned out/flushed before? If so, please specify how often and the last known time

4) Have you ever had any upgrades done to the onsite system such as new access lids, new field lines, new tank, ect.

Water Source Information

1) What is your source of drinking water? (Please circle one)

Municipal Private Well Shared Well Lake River/Stream Other

2) Are there any abandoned drinking water sources on the property? And are there any irrigation water sources currently used? If so, please explain.

Lot Information

- 1) Are there any easements, right of ways or agreements that may affect the maintenance and monitoring of this system?
- 2) Are all the components of the system on your property or are there components located elsewhere? If so is access granted for Ace Bobcat to enter that property?
- 3) Has any fill or topsoil been added to the area around or directly above any of the system components?
- 4) Are you planning on any upgrades to the property such as a shed, shop swimming pool, hot tub or any landscaping? If so were?
- 5) Is there any buried gas or electrical lines on the property? Please describe.

System Usage Information

- 1) How many people currently use the system and is the occupancy expected to change? Please include any visitors that may stay for a period of more than one day.
- 2) Is the buildings on the property used for anything other than residential use? Such as: small business use, hobbies, restaurant use ect...
- 3) Is the property occupied all year, seasonally or part time?
- 4) Are the appliances and fixtures newer (low flush or more water efficient)? Will any be replaced?
- 5) How many loads of laundry are typically done a week? What size of load is typically done?
- 6) Have you ever had any sewage back-ups in the building? If so, please indicate when?
- 7) Have you ever seen any green striping on the lawn were the septic field is located? If so please describe.
- 8) Have you ever smelled any sewage like odours or observed any soft, wet or spongy areas on the septic field?
- 11) Are the tank/other component lids at surface and can be easily accessed? How many are there if so?
- 13) Are there any other questions or concerns about the sewerage system you want to address?

System Sketch (If Known)

If you have any additional questions, please direct them to justin@acebobcat.com or call at (250)-709-0187. If you would like to set up a yearly maintenance/monitoring contract for your system please indicate one.

YES NO

Is there any additional/other person(s) you would like information about the visit to be shared with? Please indicate below.

Name: _____

Phone: _____

Email: _____

I hereby grant access to Ace Bobcat Ltd and its subcontractors' permission to enter the property at this address _____, for the purposes of maintenance, monitoring, inspecting, repairing and any work needed obtaining to the onsite wastewater system.

Client Signature _____ Date: _____